

**SCW Broadcast Club  
Executive Board Meeting  
Thursday, August 24, 2017  
Stampede Room**

**Board Members Present:** Linda Campbell, Stephanie Rogall, Andrew Heidecker, Sherry Hayes  
**Others Attending:** Julie Creed, Keith Fowler

**Meeting called to order at 3:01pm, by President, Linda Campbell.**

**Meeting Minutes:** July 27<sup>th</sup> meeting minutes have been posted on the website. No corrections. Motion by Andrew to approve minutes as posted. Seconded by Stephanie. Approved.

**Membership Report:** 71 paid members as of today. Newest member Alan West attended last week's general membership meeting and joined the club yesterday. We need to locate his membership application, it was not with the money submitted.

**Treasurer's Report:** As of Aug. 23, the BMO Harris account balance is \$10,149.42. The Edward Jones account balance is \$4,756.13.

**Ongoing Business:**

**Engineering:** Keith is investigating with Dwight some issues that have been occurring in Command Center. We have options available to ensure we stay on the air. Discussion regarding the purchase of a second Command Center and review of an email sent from George Kuchtyak. Part of the email concerned a 4-hour period where the internet stream was off the air and no one was made aware of this. How to ensure notification in the future? Maybe an auto re-boot can be installed or an outbound emergency phone text or call generated. These technical issues should be discussed in detail at the next Engineering meeting. Agreed to table the purchase of the second Command Center for the time being.

**Production/Programming:**

**Possible Intern:** Everyone met Brandon at last Monday's meeting. He is very tech savvy and knows Audacity. Already helped resolve some questions. Seems ok to move forward. He will need to provide paperwork from his school for Linda to do paperwork with the Rec Center for him.

**Sound Panel Project:** CR was submitted, have all the materials ready, phone tag with Rec Center rep trying to get ok. Keith to call contact back and leave details for him to move forward on install.

**Social Events:** No information regarding any Spring Fundraiser at this time. Stephanie will check with Patty to see if something in the plan.

**Progress Finding 2018 Officer Candidates:** No update at this time. Possibly approach past officers to see their interest. Consider email to past officers first and general membership after to recruit.

**40<sup>th</sup> Anniversary Parade Update:** No update at this time. Stephanie will email membership to ask for ideas.

**Office Management:** "Sign-up Genius" is working and instructions have been sent to members. Researching to see if we can add other scheduling functions to this software. Agreed to keep the "free"

version for now until we know how to use fully.

**New Business:**

**“Board Notes” document revisit:** Nothing to revisit at this time.

**Agenda Items for Aug. 31 Meeting:** Primarily to get update from Marketing and to identify communication process for the future to keep necessary committees and the Board updated.

**RH Johnson Open House Oct. 28:** Agreed the Broadcast Club should have a table there and Marketing should coordinate staffing the table and any promotional items for the event. To discuss with Marketing at Aug. 31 meeting.

Motion to adjourn by Andrew, seconded by Julie.

Meeting adjourned 4:35pm

**Next regular Board Meeting September 28, 2017.**

**Submitted by:**

Sherry Hayes

Secretary

August 26, 2017