

**SCW Broadcast Club Regular Executive Board Meeting Minutes
April 27, 2017 – Round-Up Room**

Board Members Present: Linda Campbell, Andrew Heidecker, Stephanie Rogall, Sherry Hayes, George Kuchtyak

Others attending: None

Meeting called to order at 3:02pm by President, Linda Campbell.

Approval of Minutes: Secretary, Sherry. Draft of April 13, 2017 meeting minutes was posted on Club website for review. No corrections. Motion to approve as posted by Stephanie, seconded by Andrew, approved.

Treasurer's Report: Treasurer, Andrew. Account balances as of April 26, 2017:

BMO Harris \$10,302.50

Edward Jones \$4,269.67

All music license checks have cleared: \$1,956.33

Treasurer's report approved as provided by Andrew. A more detailed report available upon request.

Membership Report: Membership Chair, Sherry. We currently have 66 paid members and 4 contract members. We now have new badge holders and lanyards and Sherry will make badges for new members, using the template on Linda and Stephanie's new badges.

Unfinished Business:

A Purchase Procedure draft was distributed for review. Andrew has some changes to make. He will modify and re-submit.

Programming/Engineering: Meeting notes are all on the Club website under "Meetings". George is the temporary Chair of this group and is looking for a full time Chair to take over.

Marketing: No report. No outside events under consideration that we are aware of.

Studio Security: George met with Cindy. She ok'd our actions on this as long as "in-house". Discussion regarding options. Topic tabled for now pending move of office equipment.

Office Management: The Men's Club room will be requested for next year's General Membership meetings.

New Business:

Sherry gave out a copy of a Committee Process Flow Chart and Guide for review and comment. The document is not intended to be complete and all comments and suggestions for modification are welcome. Please send Sherry your thoughts so she may continue towards completion.

Discussion regarding possible Committee Chair meetings. No decision reached.

Motion to adjourn by Stephanie. Seconded by Andrew.

Meeting adjourned 3:35pm.

Next meeting May 25, 2017, 3:00pm. Only one Board Meeting per month through summer.