

ON-AIR TALENT/PROGRAMMING MEETING November 14, 2016 1:00pm
Stampede Room

In attendance: Keith Fowler, Chair; Bill Persson, Kurt Hauswirth, Stephanie Rogall, John Houtari, Sherry Hayes, Bob Drabik, Ben Hayes, Bob and Linda Olson (New Members)

This symbol >>> indicates action required.

Last weeks meeting minutes were reviewed with the following comments:

- >>>Clarification on identifying shows with “Show Name”, “Part 1 of 2” and “2 of 2” with *same air date* when submitting for review and programming of an hour show.
- Clarification of number of times you can play same artist and archive free stuff (John) ie: for Buddy Holly Hour. Announcing Disclaimer of Special Show is all that is required.
- Rec Ctr 15 minute spots to be addressed in next meeting (2:00 Mtg)
- Reviewed request by Low Vision Group to announce programming each day. George stopped in and said he would provide them a monthly programming guide for now until programming stabilizes. George is also working with them to see what type of half hour reading show they want.
- Regarding phone volunteers or having all calls going to answering machine, it was noted that once we have our license, we will need to have someone answering phones for a specific number of hours (6 minimum) per day. This can also be accomplished by forwarding station phone to someone’s phone to be answered.
- >>>Once your flash drive has been loaded and returned, Please, Always, reformat that drive before next use. Reformatting after each use ensures greater safety.

New Business:

For everyone using Audacity, how are we normalizing?? Some shows have recently had problems in production system. It was noted there is a free program “MP3Gain” and if used at 94db should be ok. If you run High, will bring down in production formatting.

Regarding Christmas music, Kurt has a German Christmas song and questioned if ok.
>>>Kurt needs to have it translated to ensure what it says, then decide if ok.

>>>Minutes of this meeting will be put on gmail for everyone to review on their own before next meeting.

>>>Gospel show put on hold. Need to preview current shows to see content. If songs are played on regular FM, they should be ok for us. Who’s doing this????

Linda Campbell submitted for our meeting:

Still need to have meeting with Rec Ctr staff to determine their request for 15 min shows
The latest programming schedule will be posted on gmail account for approval and then
put up on website for viewing.

“Old Time Radio Show” never got aired so it is available if someone wants to take it on for production. Bob and Linda Olson want to learn how to get started and would consider taking on the “Old Time Radio Show”. The group directed them to look up Audacity.com and also LAME for their production software and Bill Perssons offered them some documents to copy to assist in procedures. >>>Will follow up with them next week.

John H’s recording for Lady of Lourdes event may need to edit down. >>>John will confirm details with Joyce at Lady of Lourdes.

>>>New Scripts need to go through approval process before being recorded and submitted for programming. This will prevent unnecessary work and re-recording.
Please allow 3 weeks for new scripts to go through approval process (could be less but please allow that long).

>>>Stephanie has a script to be recorded for the Kiwanis this week. Thursday, Keith can assist with the recording. Stephanie is not available that day but Bob Drabik offered to do with Keith on Thursday. Script provided to Bob.

>>>Turkey Trot Ball announcement to be recorded by Keith with music bed by Wed. for air on Friday.

Bob and Linda Olson would like to come to Thursday’s recording to observe. They are very welcome.

Kurt noted that for music or theme’s for shows there is a Free site called SFX.Co.UK that is royalty free as long as they are given “credit” for their use ie: “Music provided by...”

Ben H. heard KSCW promo that gave the station address and from an application he had to join, it provided the hours of operation. He came to the station 3X and no was there.
>>>Need to check current promotion information and information on application form.