KSCW Engineering Committee Minutes – Jan. 10, 2017

Members Present: Ron Bevilacqua, Keith Fowler, Robin Grube, Steve Hotvedt, John Huotari, George Kuchtyak, Marty McCoy, Dwight Senne

Members Absent: Andrew Heidecker

Meeting called to order at 10:00 AM by Dwight Senne

Old Business:

None

New Business:

1. Sub Committees (Dwight is on all):
    - Hardware (PCs, EAS system and learn the rest of the rack and be available in case of a problem): Marty McCoy, George Kuchtyak, Andrew Heidecker, and Ron Bevilaqua
    - Software (mostly Command Center programming): George Kuchtyak, John Huotari, Marty McCoy, Keith Fowler
    - Music Library (music sorting and categorizing, volume normalization, transitions): Robin Grube, Keith Fowler, Steve Hotvedt - ? – Depends on how much time website consumes
        - Will try to solicit more people to help
        - George to setup a "practice" PC that we can load Haiku and Command Center on. This will allow sub cmte to try various techniques to see what will give the best result without impacting station operation.
    - Training and scheduling to follow for all sub committees
    - Dwight to discuss with board about studio access for sub cmte members

2. Computer back ups:
    - Discussed who would be involved in regular back ups of the Command Center PC. Decision postponed until resolution of the next bullet.
    - Currently a time consuming process due to PC crashing if trying to back up too much at once. Discussed options:
        - Dwight to discuss issue with TuneTracker Systems
        - Would additional RAM help?
        - Take Command Center offline (run backup PC with Itunes) while backing up to see if this eliminates crashes

3. 2017 Budget
    - Spare transmitter discussion (is it really necessary?):
        - Cmte agreed probably not necessary. Will instead take a 2 pronged approach:
            - Dwight to investigate best method to quickly purchase a transmitter if it is ever needed and timeframe involved. (This plan should be updated yearly as conditions will change)
            - Marty to identify what spare parts for current transmitter would be worth buying and investigate cost
    - Network printer:
        - Dwight to identify and price out a good network printer that can be shared by all studio computers (Mac, PC, Haiku, EAS).
        - Current printer can only be printed from one computer (Linda's Mac).
    - No other budget needs identified for Eng. Cmte.

4. EAS status and game plan:
    - Waiting on meeting with Rec Center to determine if we can use their internet or if we have to purchase our own.
    - Once internet connection is established, the rest of the setup will need to be completed and then training for the hardware sub-cmte will begin.
    - Final step will be testing and putting EAS into service.

5. Transmitter remote monitor:
    - Marty is exploring possibility of using a PC to monitor our transmitter. It is hoped that we would then be able to remote in to this PC to monitor the transmitter from home.

6. This committee will meet monthly going forward. After discussions of the best day and time, it was decided we will meet the Monday before the 2nd Thursday board meeting at noon. Next meeting will be Monday, Feb 6th, 2017 at noon.

7. No other new business. Meeting adjourned at 11:06 AM.