

## **KSCW Committee Meeting Minutes - Monday, December 5, 2016**

The meeting was called to order by Linda Campbell at 2:01 p.m.

Also Present: Keith Fowler, Bill Persson, Bob Drabik, Sherry Hayes, Larry Anderson, Kurt Hauswirth, John Huotari, Ron Bevilacqua, George Kuchtyak, Andrea Kaiser

### **Unfinished Business - Reports from Sub Committees**

WEBSITE & EVENTS PAGE - Linda

- Please look at the changes that have been made to the Radio Website to see if you like them.

MARKETING - Linda

- Copies of underwriting information and suggested donation rates on the website are available.

ON-AIR-TALENT/PROGRAMMING - Keith

- Detailed notes of this meeting are in the "Meeting Docs" folder of the shared DRIVE.
- Starting Christmas Eve at 5 o'clock through midnight Christmas Night, the Christmas shows that have been put together will be playing. If there aren't to fill the time, the computer will do random pulls of Holiday music. A promo will be done for that.
- If you haven't been approved by Dwight please do not touch the Command Center Computer. The upload procedure was reviewed.

OUT AND ABOUT - Linda for George

- The Sock Hop was done for ARC this last weekend. It was determined that going forward we might need to consider purchasing better/more professional equipment for events and outside recordings.
- If someone commits to doing an event or a recording PLEASE let George or Linda know so it can be put on the google account calendar so we aren't blindsided. This happened with the Sock Hop.
- We have been approached by the president of the Governing Board to record the Meetings. These would be podcasts only.

ENGINEERING/PRODUCTION - George for Dwight

- The Digital Alert System (EAS) is in the rack. A question has been sent off to IT. Are we are going to be able use their system. Dwight is about 30 days away from having the programming for the system done.
- New member Marty McCoy is coming on the committee. He will not be given the bolt templet test.
- Dwight will be calling Tune Tracker this week regarding possible updates to eliminate error messages.

ADMINISTRATIVE UPDATES - Linda

- This 2 o'clock meeting will be limited to radio station business.
- Anyone needing help with finding information on the websites or gmail account please just ask.
- Reminder that the meetings after Christmas and New Year will be on Dec 27th & Jan 3rd.

### **New Business/ Comments:**

The meeting with Cindy Knowlton has not been set yet. We are two down on the list. Mo asked if there were recording times scheduled and was informed that arrangements can be made with Keith who is available between noon and 4 p.m. on Thursdays. Mo commented that a procedure, possibly a form, was needed so outside events can be put on the calendar.

Adjournment: 2:17 p.m. - Next meeting December 12, 2016 - 2 p.m. - RoundUp Room - Keith is out of town, John will run the meeting.